



INTERMENT/ENTOMBMENT AUTHORIZATION

Phone: 610-929-2613 Fax: 610-929-4233
Website: www.gethcem.com
Email: web@gethcem.com

CALL DATE: TIME:

NAME OF DECEASED: D.O.B.: D.O.D.:

ADDRESS:

FUNERAL HOME: CALLER: TEL. #:

SECTION: LOT/CRYPT/NICHE: GRAVE#/TIER: DBL. DEPTH: Yes No

RECORDED OWNER: DEED NO.:

SPOUSE: FATHER: MOTHER:

DATE & DAY OF FUNERAL: SERVICE/MASS - TIME:

SERVICE/LOCATION: APPROX. TIME OF ARRIVAL:

FAMILY CONTACT PERSON: RELATIONSHIP:

ADDRESS:

TELEPHONE: (1) (2) EMAIL:

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- TRADITIONAL CREMATION INFANT
ENTOMBMENT CREMATION ENTOMBMENT

VAULT DEALER:

TYPE OF VAULT/URN: SIZE:

COMMITTAL SERVICE: MAUSOLEUM GRAVESIDE

TENT: YES NO WILL CALL

TOTAL CEMETERY CHARGES: \$

DUE: R.P.:

COMMENTS/CHANGES:

I hereby warrant and represent to Gethsemane Cemetery that I am the -of the decedent. I am not aware of any authorizations or documents contrary to this authorization. I have full right, power and sole authority to decide on the proper disposition of the decedent's remains/cremains. I hereby expressly indemnify St. Paul's Roman Catholic Church, Gethsemane Cemetery, and their employees, agents, successors and assigns of and from all loss, cost, claims, suits, damages and/or expenses of any kind whatsoever, including attorney's fees and court costs, arising out of or relating to this Interment/Entombment Agreement, the disposition or burial of these remains/cremains, any dispute or challenge seeking to void, change, or overturn this agreement, and/or any costs or expenses incurred in removing and re-interring these remains/cremains that may in the future be ordered by any court, if contrary to the express authorization set forth in this Authorization. I acknowledge that interment or entombment is subject to the Gethsemane Cemetery "Rules and Regulations". Subject to those rules and regulations, you are hereby authorized, to inter/entomb the remains of the above-named Decedent in the lot/crypt listed above. I certify that the lot/crypt location is correct. I further agree to pay for all of the above charges set forth within thirty (30) days, unless otherwise agreed to in writing, after which a FINANCE CHARGE at a rate of 1.5% per month (ANNUAL PERCENTAGE RATE OF 18%) will be added to the balance or any portion thereof unpaid on the last day of each month. I understand that services require a 48-hour notice (Not including Sundays, Holidays or Holy Days) and services will not be confirmed until this signed authorization is received by Gethsemane Cemetery. All Funerals must be in the cemetery by 2:30 P.M. Weekday - 12:00 Noon Saturday. Acceptance of Cremated Remains: Cremated remains that are either shipped or brought in advance to Gethsemane Cemetery will only be accepted after: 1) A completely filled out Interment/Entombment Authorization has been signed by the appropriate party and accepted by Gethsemane Cemetery; and 2) All charges have been paid in full. Cremated remains accepted by Gethsemane Cemetery shall be held for a maximum of 10 days, including the day received. Should the scheduled interment/entombment not occur at the agreed upon date and time, you hereby authorize Gethsemane Cemetery to inter/entomb the cremated remains after the 10 days in accordance with the information contained on the Interment/Entombment Authorization. By signing this form, you authorize Gethsemane Cemetery to make such interment/entombment at their convenience at any time after the ten days have expired.

Signature of Authorized Representative Print Name/Relationship Date

OFFICE USE ONLY
Layout Open Setup Close Comments:
BURIAL I.D. #
Flagged: Layout:
Vault: Final Check:
Complete:

FIRST CALL:

- Calendar _____
- Embalming Letter/Metal Casket _____
- Payment Family F.H. _____
- When is the family coming to sign? _____
- Work Order/Layout/Print Map _____
- Survey Sheet/Lettering Sheet _____
- webCemeteries/Owner & Interment Cards _____
- Mark File Folder _____
- QB Cost Invoice _____
- Cut/Upload Obituary _____
- Scan/Upload Lot File _____

FAMILY MEETING:

Staff: _____

- Funeral Folder/Sign Rules & Regs
- Questionnaire
- Family Record
- Tent/Explain Chapel Availability Yes / No / Will Call
- Explain Lowering/Closing Policies
- Inscriptions/Lettering/Emblems? _____
- Do you have any special requests or needs? _____
- Do you have any questions at this time? _____
- Whom did you meet with? _____

AFTER FUNERAL:

- Update Insightly CRM _____
- Check Leads and Contacts for Duplicates _____
- Remove Deceased _____
- Scan/Upload Interment Docs _____
- Update webCemeteries _____

CHANGE:

- Update Interment/Entombment Authorization _____
- Update Calendar _____
- Update copy to Ground Staff _____